

2023/24 General Fund Revenue Growth & Savings Proposals

Growth Proposals

Portfolio	Description of Proposal	Comments
Recurring items		
Leader		
1	Case Management staffing funded from New Burdens	172,446 Additional fixed contract staff costs (Revenues and Recovery), however fully grant funded through New Burdens
2	Increase in external audit fees	111,000
3	Otterpool LPA consultant	100,000 Planning consultant costs for Otterpool Park
4	New Chief Accountant post	80,000 Additional finance post
5	Increase in Members allowances	61,000 CPI increase in Members' allowances
6	Treasury management fees	40,000 Brokerage / loan arrangement fees related to maturing loans
7	Local Plan software	20,000 Software required to produce Local Plan to new requirements
8	Otterpool (Developer) operating expenses	10,000 Funding to meet statutory administrative costs for company
9	Apprenticeship levy (charge to HR budget)	10,000 Fees related to mandatory costs for apprenticeships
10	Increase in subscription costs	5,440 Key Local Government subscriptions cost increases
11	Electoral Management Supplier software	3,000
12	HR licenses	2,420 License costs for Copyright Licensing Agreement
13	Staff health care	1,000
Communities		
14	Reduction in Lifeline income	103,560 Reductions across Lifeline due to lower subscriptions plus budget adjustments as now funded through HRA
15	Increase in Hythe Swimming Pool credit card fees	4,500
Housing & Special Projects		
16	Footprint personal safety devices	3,400 Personal safety devices for lone workers out in the field
Property Management and Grounds Maintenance		
17	Grounds Maintenance inflationary pressures	25,000 Fuel and consumables
18	Grounds Maintenance vehicle service/repairs/parts	20,000
19	Decreasing KCC loan for coast protection schemes	6,800
Enforcement Regulatory Services, Waste and Building Control		
20	Increase in Waste Contract Management partnership working Dover DC	20,000 Increased staff costs of partnership
21	Reduction in licensing income	13,120
22	Green sack income scheme discontinued	5,120
23	Increase in vet fees	5,000 Increase in vet fees covering licensing applications, renewals and enforcement work
Transport & Digital Transformation		
25	ICT software subscription costs	82,700 New website support costs and contract support costs following contract term renewal
26	Microsoft licences	56,600 i) Increased licenses ii) modified subscription to improve cyber security
27	Additional resource for the ICT team	45,616 1 additional FTE post
28	Digital print equipment leasing	12,300
29	Increase in parking related court costs	5,330 Additional court costs following increase in non-payment of PCNs
30	Increase in Traffic Regulation Order costs	550
	Total Recurring Revenue Growth Proposals 2023/24	1,025,902
	Less: New Burdens funding for item 1	(172,446)
	Revised Total Recurring Revenue Growth Proposals 2023/24	853,456

2023/24 General Fund Revenue Growth & Savings Proposals

Appendix 2

Savings Proposals

Portfolio	Description of Proposal	£	Comments
Recurring items			
Leader			
1	Decrease in temporary staffing costs	(17,000)	Removal of unutilised budget for temporary staffing costs
2	Decrease in Civic Wardens staffing costs	(11,453)	Reduce 1 FTE post to part time
3	Decrease in ICT costs	(10,000)	Removal of underutilised budget for new software costs
4	Decrease in corporate training costs	(3,200)	Reduction in miscellaneous training expenses
5	Increase in legal fee income	(2,900)	Increased income due to beach hut rental fees
6	Decrease in street name plates costs	(2,000)	Reduction in budget to align to expected utilisation
7	Decrease in Member's professional advice and fees costs	(1,800)	
8	Decrease in passenger shelters costs	(1,500)	Reduction in budget to align to expected utilisation
9	Decrease in Civic Ceremonials costs	(1,500)	
10	Decrease in Members refreshments costs	(1,000)	
11	Decrease in interview expenses	(500)	
12	Decrease in court costs	(500)	
13	Decrease in stationery costs	(250)	
14	Decrease in Members hospitality costs	(200)	
15	Decrease in publicity and advertising costs	(200)	
16	Decrease in refreshments costs	(50)	
Communities			
17	Increase in Hythe Swimming Pool income	(106,510)	Post COVID-19 normalisation of income budget
18	Decrease in Lifeline contract costs	(19,000)	Budget adjustment as now paid directly via HRA
19	Decrease in professional advice and fees	(4,500)	Reduction in budget to align to expected utilisation (Hythe Pool)
20	Decrease in catering provisions	(4,000)	Removal of budget line item as vending machines no longer utilised
21	Decrease in cash in transit fees	(1,660)	Reduction in budget to align to expected utilisation (Hythe Pool)
Housing & Special Projects			
22	Decrease in staffing costs	(77,900)	Removal of 1 FTE post, downward grade adjustment for another FTE post.
23	Increase in temporary accommodation income (benefit payments)	(30,000)	Based on increased projections, factoring client numbers and subsequent benefit payments
24	Increase in discretionary HB payments income	(20,000)	Adjusted to reflect increasing income over past 2 years (increasing placement numbers and benefit payments)
25	Increase contributions and reimbursements	(15,000)	Adjusted to reflect increasing income over past 2 years (increasing placement numbers and benefit payments)
26	Decrease in subscription costs	(5,800)	Removal of unutilised budget
Enforcement Regulatory Services, Waste and Building Control			
27	Decrease in professional advice and fees	(4,000)	Reduction in budget to align to expected utilisation (environmental protection)
28	Decrease in contract payments	(3,000)	Reduction in budget to align to expected utilisation (pest control)
Property Management and Grounds Maintenance			
29	Increase in rental income	(81,350)	Increased rental income from corporate estates
30	Decrease in planned maintenance	(20,600)	Targeted reduction in planned maintenance work across Operations
31	Decrease in buildings/maintenance costs	(17,000)	
32	Decrease in consumables costs	(16,000)	
33	Increase in toilet cleaning income from Town Council	(6,500)	
District Economy			
34	Decrease business start up costs	(3,000)	
Transport & Digital Transformation			
35	Decrease in ICT software costs	(66,700)	Rationalisation of software licensing costs as part of the ICT strategy
36	Increase in parking visitor permit income	(13,100)	Adjusted to reflect general increased income from visitor permits
37	Increase in parking waivers income	(10,680)	Adjusted to reflect general increased income from parking waivers
38	Decrease in staffing costs	(9,200)	Removal of post from structure
39	Decrease in printing services costs	(9,100)	Savings linked to changes in print room services and outsourcing
Total Recurring Revenue Savings Proposals 2023/24		<u>(598,653)</u>	